



**1st COMMANDO REGIMENT ASSOCIATION - VICTORIA
INCORPORATED A0014983Z
ABN 87 282 474 621**

CONSTITUTION

1 MAY 2010

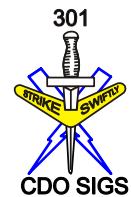


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STATEMENT OF PURPOSE OF 1ST COMMANDO REGIMENT ASSOCIATION - VICTORIA INCORPORATED

1. To foster and perpetuate ties of comradeship amongst post and serving members who have been on the posted strength of a current, or former, unit which has been, or is now, part of Special Operations Command Australia.
2. To promote activities of a sporting or social character for the benefit of members.
3. To foster recruiting and encourage and assist in the aims, where practicable, of the 1st Commando Regiment.
4. To promote and assist the 1st Commando Regiment Golden Jubilee Foundation in the conduct of its operations.
5. To foster and develop the Association's Welfare Patriotic Fund W528 in support of its members.
6. To assist where practicable, our World War II Commando and like-Unit comrades and their associations.

The Association shall have power to:

- a. Subscribe to, become a member of and co-operate with any other Association, club or organization, whether incorporated or not, whose objectives are altogether or in part similar to those of the Association.
- b. Buy, sell and deal in all kinds of articles as required by the Association.
- c. Purchase, take on lease or in exchange, hire and/or otherwise acquire any land, buildings, easements or property, real and personal, and any rights or privileges which may be requisite for the purposes of, or capable of being conveniently used in connection with, any of the objectives of the Association: Provided that in case the Association shall take or hold any property which may be subject to any trusts the Association shall only deal with the same in such manner as is allowed by Law having regard to such trusts.
- d. Enter into any arrangements with any Government or authority that are incidental or conducive to the attainment of the objectives and the exercise of power of the Association; to obtain from any such Government or authority any rights, privileges, and concessions which the Association may think desirable to obtain; and to carry out, exercise and comply with any such arrangements, rights, privileges and concessions.
- e. Appoint, employ, remove or suspend any persons working for and on behalf of the Association.
- f. Construct, improve, maintain, develop, work, manage, carry out, alter or control any houses, buildings, grounds, works, or conveniences which may seem calculated directly or indirectly to advance the Association's interests, and to contribute to, subsidise or otherwise assist and take part in the construction, improvement, maintenance, development, working, management, carrying out, alteration or control thereof.
- g. Invest and deal with the money of the Association not immediately required in such manner, as may from time to time be thought fit.
- h. Take, or otherwise acquire, and hold shares, debentures or other securities of any company or body corporate.

- i. Borrow or raise money either alone or jointly with any other person or legal entity in such manner as may be thought proper and whether upon fluctuating advance account or overdraft or otherwise, to represent or secure any monies and further advances borrowed or to be borrowed, alone or with others as aforesaid by notes secured or unsecured, debentures or debenture stock perpetual or otherwise, or by mortgage, charge, lien or other security upon the whole or any part of the Association's property or assets, present or future and to purchase, redeem or pay-off any such securities.
- j. Draw, make, accept, endorse, discount, execute and issue promissory notes, bills of exchange, bills of lading and other negotiable or transferable instruments.
- k. Sell, improve, manage, develop, exchange, lease, dispose of, turn to account or otherwise deal with all or any part of the property and rights of the Association.
- l. Take or hold mortgages, liens or charges, to secure payment of the purchase price, or any unpaid balance of the purchase price, of any part of the Association's property of whatsoever kind sold by the Association, or any money due to the Association from purchasers and others.
- m. Take any gift of property whether subject to any special trust or not, for any one or more of the objectives of the Association but subject always to the proviso in paragraph (c)
- n. Take such steps by personal or written appeals, public meetings or otherwise, as may from time to time be deemed expedient for the purpose of procuring contributions to the funds of the Association in the shape of donations, annual subscriptions or otherwise.
- o. Print and publish any newspapers, periodicals, books or leaflets that the Association may think desirable for the promotion its objectives.
- p. Amalgamate with any one or more incorporated Associations having objectives altogether or in part similar to those of the Association.
- q. Purchase or otherwise acquire and undertake all or any part of the property, assets, liabilities and engagements of the Association to any one or more of the incorporated associations with which the Association is authorised to amalgamate.
- r. Transfer all or any part of the property, assets, liabilities and engagements of the Association to any one or more of the incorporated associations with which the Association is authorised to amalgamate.
- s. Make donations for patriotic, charitable or community purposes.
- t. Transact any lawful business in aid of the Commonwealth of Australia in the prosecution of any war in which the Commonwealth of Australia is engaged.
- u. Do all such other things as are incidental or conducive to the attainment of the objectives and the exercise of powers of the Association.

RULES OF 1ST COMMANDO REGIMENT ASSOCIATION - VICTORIA INCORPORATED

1. The name of the Incorporated Association is **1ST Commando Regiment Association - Victoria Incorporated** ('the Association').

INTERPRETATION

2. (1) In these rules, unless the contrary intention appears –
'Committee' means the Committee of Management of the Association.
'Financial Year' means the year ending on 31st December.
'General Meeting' means a General Meeting of Members convened in accordance with Rule 11.
'Member' means a Member of the Association.
'Ordinary Member of the Committee' means a Member of the Committee who is not an Officer of the Association under Rule 21.
'The Act' means the Associations Incorporation Act 1981.
'The Regulations' means Regulations under the Act.
(2) In these Rules a reference to the Secretary of an Association is a reference:
(a) where a person holds office under these Rules as Secretary of the Association - to that person; and
(b) in any other case, to the Public Officer of the Association.
(3) Words or expressions contained in these rules shall be interpreted in accordance with the provisions of the Acts Interpretation Act 1958 and the Act as in force from time to time.

APPLICATION FOR MEMBERSHIP

3. (1) Any person meeting the criteria defined in the Statement of Purpose is eligible for membership of the Association upon payment of any entrance fee and/or annual subscription payable under these rules.
(2) Other persons deemed suitable for membership as approved by the Committee are eligible for membership of the Association upon payment of any entrance fee and/or annual subscription payable under these rules. They shall be deemed to be Affiliate Members.
(2a). For a person deemed suitable and approved by the committee an "Honorary member", no fee or subscription is payable HOWEVER that person has no voting rights at any meeting of the Association.
(3) As soon as is practicable after receipt of a nomination of any other person the Secretary shall refer the nomination to the Committee.
(4) Upon a nomination of any other person being referred to the Committee, the Committee shall determine whether to approve or to reject the nomination. If the Committee rejects an application, the committee must as soon as practicable, notify the applicant in writing that the application has been rejected.
(5) Upon a nomination being approved by the Committee of any other person or the receipt of application form for membership by a person who is or has been on the posted strength of Units identified in the Statement of Purpose the Secretary shall,

with as little delay as possible, notify these persons in writing that membership of the Association is approved and request payment within the period of twenty-eight (28) days after receipt of notification of the sum payable under these rules as any entrance fee and the first year's annual subscription.

(6) The Secretary shall, upon payment of the amounts referred to in sub clause (5) within the period referred to in that sub-clause, enter the person's name in the Register of Members kept by him/her and, upon the name being so entered the person becomes a member of the Association.

(7) Privilege, or obligation of a person by reason of his/her membership of the Association –

(a) is not capable of being transferred or transmitted to another person; and

(b) terminates upon the cessation of his/her membership whether by death or resignation or otherwise.

ENTRANCE FEE AND ANNUAL SUBSCRIPTION

4. The Committee shall determine entrance fees and annual subscriptions each year. These amounts are to be ratified by the Annual General Meeting prior to adoption by the Association.

REGISTER OF MEMBERS

5. The Secretary is responsible for the maintenance of a Register of Members in which shall be entered the full name, address and date of entry of the name of each member and the Register shall be available for inspection at a place and time as determined by the Committee.

REGISTRATION AND EXPULSION OF MEMBERS

6. (1) A member of the Association who has paid all monies due and payable by him/her to the Association may resign from the Association by first giving one months notice in writing to the Secretary of his/her intention to resign and upon the expiration of that period of notice, the member shall cease to be a member.
(2) Upon the expiration of a notice given under sub-clause (1), the Secretary shall make in the register of members an entry recording the date on which the member, by whom the notice was given, ceased to be a member.
7. (1) Subject to these rules, the Committee may by resolution -
 - (a) expel a member from the Association;
 - (b) suspend a member from membership of the Association for a specified period; orIf the Committee is of the opinion that the member-
 - (c) has refused or neglected to comply with these rules; or
 - (d) has been guilty of conduct unbecoming a member or prejudicial to the interests of the Association; or
 - (e) is in arrears with payment of their annual subscription for a period of six (6) months.
- (2) A resolution of the Committee under sub-clause (1) –
 - (a) does not take effect unless the Committee, at a meeting held not earlier

- than fourteen (14) and not later than twenty-eight (28) days after the service on the member of a notice under sub-clause (3) confirms the resolution in accordance with this clause; and
- (b) where the member exercises a right of appeal to the Association under this clause, the resolution does not take effect unless the Association confirms the resolution in accordance with this clause.
- (3) Where the Committee passes a resolution under sub-clause (1), the Secretary shall, as soon as practicable, cause to be served on the member a notice in writing-
- (a) setting out the resolution of the Committee and the grounds on which it is based;
 - (b) stating that the member may address the Committee at a meeting to be held not earlier than fourteen (14) and not later than twenty-eight (28) days after the service of the notice;
 - (c) stating the date, place and time of that meeting;
 - (d) informing the member that they may do one or more of the following: -
 - (i) Attend that meeting
 - (ii) Give to the Committee before the date of that meeting a written statement seeking the revocation of the resolution; and
 - (iii) Not later than twenty-four (24) hours before the date of the meeting, lodge with the Secretary a notice to the effect that he/she wishes to appeal to the Association in General Meeting against the Resolution.
- (4) At a meeting of the Committee held in accordance with sub-clause (2), the Committee-
- (a) shall give to the member an opportunity to be heard;
 - (b) shall give due consideration to any written statement submitted by the member; and
 - (c) shall resolve to determine whether to confirm or to revoke the resolution.
- (5) Where the Secretary receives a notice under sub-clause (3), he/she shall notify the Committee and the Committee shall convene a General Meeting of the Association to be held within twenty-one (21) days after the date on which the Secretary received the notice.
- (6) At a General Meeting of the Association convened under sub-clause 5 -
- (a) No business other than the question of the appeal shall be transacted;
 - (b) The Committee may place before the meeting details of the grounds for the resolution and the reasons for the passing of the resolution;
 - (c) The member shall be given an opportunity to be heard; and
 - (d) The members present shall vote by secret ballot on the question whether the resolution should be confirmed or revoked.
- (7) If at the General Meeting –
- (a) Two-thirds of the members vote in person or by proxy in favour of the confirmation of the resolution, the resolution is confirmed; and
 - (b) In any other case, the resolution is revoked.

DISPUTE RESOLUTION

8. (1) In the event of a dispute arising under any governance provision of the Association between –
 - (a) a member and another member; or
 - (b) a member and the Association body;the following procedures will apply.
 - (2) The parties to the dispute must meet and attempt to resolve the dispute within fourteen (14) days after all parties become aware of the dispute.
 - (3) If the dispute is not resolved or a party fails to attend the meeting, a further meeting must be held within fourteen (14) days in the presence of a mediator.
 - (4) The mediator must be-
 - (a) a person chosen by mutual agreement of the parties or
 - (b) in the absence of agreement-
 - (i) in the case of a dispute between a member and another member, a person appointed by the Committee; or
 - (ii) in the case of a dispute between a member and the Association, a person who is a mediator appointed or employed by the Dispute Settlement Centre of Victoria.
 - (5) Any member of the Association can be a mediator.
 - (6) The mediator cannot be a member who is party to the dispute.
 - (7) The parties to the dispute must, in good faith, attempt to settle the dispute by mediation.
 - (8) The mediator in conducting the mediation, must-
 - (a) give the parties every opportunity to be heard; and
 - (b) allow due consideration by all parties of any written statement by any party; and
 - (c) ensure that natural justice is accorded to all parties during the process.
 - (9) The mediator must not determine the dispute.
 - (10) If the mediation process does not resolve the dispute the parties may seek to resolve the dispute in accordance with the Act or otherwise at Law.

ANNUAL GENERAL MEETING

9. (1) The Association shall in each calendar year convene an Annual General Meeting of its members.
 - (2) The Annual General Meeting shall be held within five (5) months after the end of the Association's Financial Year.
 - (3) The Annual General Meeting shall be specified as such in the notice convening it.
 - (4) The ordinary business of the annual general meeting shall be –
 - (a) to confirm the minutes of the last preceding Annual General Meeting and of any General Meeting held since that meeting
 - (b) to receive and consider the Annual Report of the Committee.
 - (c) to elect Officers of the Association and the Ordinary Members of the Committee; and

- (d) to receive and consider the statement submitted by the Association in accordance with section 30 (3) of the Act.
 - (e) to transact any ordinary business or any special business of which at least twenty-eight (28) days notice in writing shall have been given to the Secretary, or at the discretion of the Chairman, further business may be raised
 - (f) to ratify the proposed annual subscription.
- (5) The Annual General Meeting shall be in addition to any other General Meetings that may be held in the same year.

SPECIAL GENERAL MEETINGS

10. All General Meetings other than the Annual General Meeting shall be called Special General Meetings.
11. (1) The Committee may, whenever it thinks fit, convene a Special General Meeting of the Association, and, where, but for this sub-clause, more than fifteen (15) months would lapse between Annual General Meetings, shall convene a Special General Meeting before the expiration of that period.
- (2) The President may at any time call a Special General Meeting.
- (3) The Secretary shall within twenty-eight (28) days on the requisition in writing of members representing not less than twenty (20) members or five (5) Committee Members convene a Special General Meeting of the Association.
- (4) The requisition for a Special General Meeting shall state the objectives of the meeting and shall be signed by the members making the requisition and be sent to the address of the Secretary and may consist of several documents in a like form, each signed by one (1) or more of the members making the requisition.
- (5) If the Committee does not cause a Special General Meeting to be held within one (1) month after the date, which the requisition is sent to the address of the Secretary, the members making the requisition, or any of them, may convene a Special General Meeting to be held not later than three (3) months after that date.
- (6) A Special General Meeting convened by members in pursuance of these rules shall be convened in the same manner, or as nearly as possible to that in which such meetings are convened by the Committee, and all reasonable expenses incurred in convening the meeting shall be refunded by the Association to the persons incurring the expenses.

NOTICE OF MEETING

12. (1) The Secretary of the Association shall, at least fourteen (14) days, or if a specific resolution has been proposed at least 21 days, before the date fixed for holding a General Meeting of the Association, cause to be sent to each member of the Association at their address appearing in the Register of Members, a notice by electronic or postal means stating the place, date and time of the meeting and the nature of the business to be transacted at the meeting.
- (2) A member desiring to bring any business before a meeting may give notice of that business in writing to the Secretary, who shall include that business in the notice calling the next General Meeting after the receipt of the notice.

PROCEEDINGS AT MEETINGS

13. (1) All business that is transacted at a Special General Meeting and all business that is transacted at the Annual General Meeting with the exception of that specifically referred to in these rules, as being the ordinary business of the Annual General Meeting, shall be deemed to be special business.
(2) No item of business shall be transacted at a General Meeting unless a quorum of members entitled under these rules to vote is present during the time when the meeting is considering that item.
(3) Twenty (20) members personally present (being members entitled under these rules to vote at a General Meeting) constitute a quorum for the transaction of the business of a General Meeting.
(4) If within half an hour after the appointed time for the commencement of a General Meeting, a quorum is not present, the meeting if convened upon the requisition of members shall be dissolved and in any other case shall stand adjourned to the same day in the next week at the same time and (unless another place is specified by the Chairman at the time of the adjournment or by written notice to members given before the day to which the meeting is adjourned) at the same place and if at the adjourned meeting the quorum is not present within half an hour after the time appointed for the commencement of the meeting, the members present (being not less than ten (10)) shall be a quorum.
14. (1) The President, or in his/her absence, the Vice-President, shall preside as Chairman at each General Meeting of the Association.
(2) If the President and Vice-President are absent from a General Meeting, the members present shall elect one of their number to preside as Chairman at the Meeting.
15. (1) The Chairman of a General Meeting at which a quorum is present may, with the consent of the meeting, adjourn the meeting from time to time and place to place, but no business shall be transacted at an adjourned meeting other than the business left unfinished at the meeting at which the adjournment took place.
(2) Where a meeting is adjourned for fourteen (14) days or more, a like notice of the adjourned meeting shall be given as in the case of the General Meeting.
(3) Except as provided in sub-clauses (1) and (2), it is not necessary to give notice of an adjournment or of the business to be transacted at an adjourned meeting.
16. A question arising at a General Meeting of the Association shall be determined on a show of hands and unless before or on the declaration of the show of hands a poll is demanded, a declaration by the Chairman that a resolution has, on a show of hands, been carried or carried unanimously or carried by a particular majority or lost, and an entry to that effect in the Minute book of the Association is evidence of the fact, without proof of the number or proportion of the votes recorded in favour of, or against, that resolution.
17. (1) Upon any question arising at a general meeting of the Association, a member has one (1) vote only.
(2) All votes shall be given personally or by proxy.
(3) In the case of an equality of voting on a question, the Chairman of the meeting is entitled to exercise a second or casting vote.

18. (1) If at a meeting a poll on any question is demanded by not less than ten (10) members, it shall be taken at that meeting in such manner as the Chairman may direct and the resolution of the poll shall be deemed to be a resolution of the meeting on that question.
(2) A poll that is demanded on the election of a Chairman or on a question of an adjournment shall be taken forthwith and a poll that is demanded on any other question shall be taken at such time before the close of the meeting as the Chairman may direct.
19. A member is not entitled to vote at any General Meeting unless all monies due and payable by them to the Association have been paid.
20. (1) Each member shall be entitled to appoint another member as his or her proxy by notice given to the secretary no later than twenty-four (24) hours before the time of the meeting in respect of which the proxy is appointed.
(2) The notice appointing the proxy shall be in the form set out in Appendix 2

COMMITTEE OF MANAGEMENT

21. (1) The affairs of the Association shall be managed by a Committee of Management constituted as provided in Rule 21.
(2) The Committee –
 - (a) shall control and manage the business and affairs of the Association;
 - (b) may, subject to these rules, the regulations and the Act, exercise all such powers and functions as may be exercised by the Association other than those powers and functions that are required by these rules to be exercised by General Meetings of the members of the Association; and
 - (c) subject to these rules, the regulations and the Act, has power to perform all such acts and things as appear to the Committee to be essential for the proper management of the business and affairs of the Association.
22. (1) The Officers of the Association shall be –
 - (a) A President;
 - (b) A Vice-President;
 - (c) A Treasurer; and
 - (d) A Secretary.
 - (2) The provisions of Rule 23 so far as they are applicable and with the necessary modifications apply to and in relation to the election of persons to any of the offices mentioned in sub-clause (1).
 - (3) Each officer of the Association shall hold office until the Annual General Meeting next after the date of their election but is eligible for re-election.
 - (4) In the event of a casual vacancy in any office referred to in sub-clause (1), the Committee may appoint one of its members to the vacant office and the member so appointed may continue in office up to and including the conclusion of the Annual General Meeting following the date of his/her appointment.
23. (1) Subject to Section 23 of the Act, the Committee shall consist of –
 - (a) the Officers of the Association; and
 - (b) eight (8) Ordinary Members – each of whom shall be elected at the Annual General Meeting of the Association in each year and the first three (3) of which shall be elected to fill a position as: -

- (i) Magazine Editor
 - (ii) Property Officer
 - (iii) Activities Coordinator: and
- (c) the O.C. of 2 Company 1st Commando Regiment or nominees, ex officio.
- (d) Once a new President has been elected the outgoing President shall be given the title of Immediate Past President to be held until the next change in the office of President. The Immediate Past President is automatically appointed to the Committee, in addition to the number of ordinary members elected in accordance with Clause 22(1)(b), only until the conclusion of the next succeeding Annual General Meeting at which time the appointment as an Ordinary Member of the Committee shall cease.
- (e) Transitional Provisions
- (i) In addition to the annually elected executive and ordinary Board Members, at each Annual General Meeting, a total of three (3) past members of 126 Sig Association shall be appointed to the Board. If no suitable appointees are available this provision shall lapse.
 - (ii) This requirement is to apply for a period of 2 years after adoption of this constitution.
 - (iii) Upon expiration of this provision the appointed members are eligible for nomination as executive or ordinary members.
- (2) Each Ordinary Member of the Committee shall, subject to these rules, hold office until the Annual General Meeting next after the date of their election but is eligible for re-election.
- (3) In the event of a casual vacancy occurring in the office of an Ordinary Member of the Committee, the Committee may appoint a member of the Association to fill the vacancy and the member so appointed shall hold office, subject to the rules, until the conclusion of the Annual General Meeting next following the date of their appointment.

ELECTION OF OFFICERS AND VACANCY

24. (1) Nominations of candidates for election as officers of the Association or as Ordinary Members of the Committee-
- (a) shall be made in writing, signed by two (2) members of the Association and accompanied by the written consent of the candidate (which may be endorsed on the form of nomination); and
 - (b) shall be delivered to the Secretary of the Association not less than seven (7) days before the date fixed for the holding of the Annual General Meeting.
- (2) If insufficient nominations are received to fill all vacancies on the Committee, the candidates nominated shall be deemed to be elected and further nominations shall be received at the Annual General Meeting.
- (3) If the number of nominations received is equal to the number of vacancies to be filled, the persons nominated shall be deemed to be elected.
- (4) If the number of nominations exceeds the number of vacancies to be filled, a ballot shall be held.
- (5) The ballot for the election of Officers and Ordinary Members of the Committee shall be conducted at the Annual General Meeting by a ballot requiring a simple

majority.

25. For the purpose of these rules, the office of an Officer of the Association or of an Ordinary Member of the Committee becomes vacant if the officer or member –
- (a) Ceases to be a member of the Association;
 - (b) Becomes an insolvent under administration within the meaning of the Companies (Victoria) code; or
 - (c) Resigns their office by notice in writing given to the Secretary.
 - (d) Is convicted of a criminal offence.

PROCEEDINGS OF COMMITTEE

26. (1) The Committee shall meet at least four (4) times in each year at such place and such times as the Committee may determine.
- (2) Special meetings of the Committee may be convened by the President or by any four (4) of the members of the Committee.
- (3) Notice shall be given to the members of the Committee of any Special Meeting specifying the general nature of the business to be transacted and no other business shall be transacted at such a meeting.
- (4) Any five (5) members of the Committee constitute a quorum for the transaction of the business of a meeting of the Committee.
- (5) No business shall be transacted unless a quorum is present and if within half an hour of the time appointed for the meeting a quorum is not present the meeting shall stand adjourned to the same place and at the same hour of the day in the following week unless the meeting was a Special Meeting in which case it lapses.
- (6) At meetings of the Committee –
- (a) The President or in his/her absence the Vice-President shall preside; or
 - (b) If the President and the Vice-President are absent, one of the remaining members of the Committee may be chosen by the members present to preside.
- (7) Questions arising at a meeting of the Committee or of any sub-committee appointed by the Committee shall be determined on a show of hands or, if demanded by a member, or a poll taken in such manner as the person presiding at the meeting may determine.
- (8) Each member present at a meeting of the Committee or of any sub-committee appointed by the Committee (including the person presiding at the meeting) is entitled to one (1) vote and, in the event of an equality of votes on any question, the person presiding may exercise a second or casting vote.
- (9) Written notice of each committee meeting shall be served on each member of the Committee by delivering it to them at a reasonable time before the meeting or by sending it by electronic or postal means addressed to them at their usual or last known place of abode at least two (2) business days before the date of the meeting.
- (10) Subject to sub-clause (4) the Committee may act notwithstanding any vacancy on the Committee.

SECRETARY

27. The Secretary of the Association shall keep Minutes of the resolutions and proceedings of each General Meeting and each committee meeting in books provided for that purpose together with a record of the names of persons present at Committee meetings.

TREASURER

28. (1) The Treasurer of the Association –
- (a) shall collect and receive all monies due to the Association and make all payments authorized by the Association; and
 - (b) shall keep correct accounts and books showing the financial affairs of the Association with full details of all receipts and expenditure connected with the activities of the Association.
- (2) The accounts and books referred to in sub-clause (1) shall be available for inspection by members in a place and time determined by the Committee.

REMOVAL OF MEMBER OF COMMITTEE

29. (1) The Association in General Meeting may by resolution remove any member of the Committee before the expiration of his/her term of office and appoint another member in his/her stead to hold office until the expiration of the term of the first-mentioned member.
- (2) Where the member to whom a proposed resolution referred to in subclause (1) makes representations in writing to the Secretary or President of the Association (not exceeding a reasonable length) and requests that they be notified to the members of the Association, the Secretary or the President may send a copy of the representations to each member of the Association or, if they are not so sent, the members may require that they be read out at the meeting.
- (3) Any Office Bearer or Committee member who fails to attend two (2) of three (3) Committee meetings without good reason shall vacate their position. In the event of any Bearer or any member of the Committee vacating their office for any reason, the Committee shall elect a member of the Association to fill such vacancy for the remaining period of the vacating member's term of office.

SIGNING AUTHORITIES

30. The Committee will determine relevant signing authorities from time to time.

ALTERATION OF RULES AND STATEMENT OF PURPOSE

31. These Rules and Statement of Purpose of the Association shall not be altered except in accordance with the Act. A special resolution is required with at least a 75% majority (including proxy votes) at an Annual General Meeting or Special General Meeting vote in favour of the proposed amendment.

NOTICE TO MEMBERS

32. Except for the requirement in rule 11, any notice that is required to be given to a member, by or on behalf of the Association, under these rules may be given by
- (1) Delivering the notice to the member personally; or
 - (2) Sending it by electronic or postal means addressed to the member at that member's address shown in the Register of Members. Where the document is properly addressed prepaid and posted to a person as a letter, the document shall, unless the contrary is proved, be deemed to have been given to the person at the time at which the letter would have been delivered in the ordinary course of the post.

WINDING UP OF ASSOCIATION

33. In the event of the winding up of the Association, the remaining assets shall be transferred to a like-minded organisation as determined by the Association at an Annual General Meeting in accordance with the laws of Victoria.

CUSTODY OF RECORDS

34. Except as otherwise provided in these Rules, the Secretary shall keep in their custody or under their control all books, documents and securities of the Association.

FUNDS

35. The funds of the Association shall be derived from entrance fees, annual subscriptions, donations and such other sources as the Committee determines.

POLITICS AND RELIGION

36. The Association shall be strictly non-political and non-sectarian.

HONOURARIUM

37. Members at any meeting held in accordance with Rule 8 & 9 may grant an Honorarium to a member for services rendered to the Association, on normal commercial terms and conditions.

BY-LAWS

38. By-Laws

- (1) Board to formulate By-laws
The board may (by itself or by delegation to a committee) formulate, approve, issue, adopt, interpret and amend such By-Laws for the proper advancement, management and administration of 1st Commando Regiment Association Victoria Inc., the advancement of

the Objects as it thinks necessary or desirable. Such By-Laws must be consistent with this Constitution.

- (2) By-Laws binding on members
All By-Laws made under this Rule 38 shall be binding on 1st
Commando Regiment Association Victoria Inc. and its Members.

APPOINTMENT OF PROXY FORM



APPOINTMENT OF PROXY

I,Of.....
(Name) (Address)

Being a financial member of 1st Commando Regiment Association Victoria Inc.

Appoint.....Of.....
(Name of proxy holder) (Address of proxy holder)

Being a financial member of 1st Commando Regiment Association Victoria Inc., as my proxy to vote on my behalf at the Annual General Meeting of the Association to be held on

.....
(Day) (Date) (Month) (Year)

and at any adjournment of that meeting.

Example Only

The appointed proxy is authorised to vote on the attached proposed Constitutional Amendments as indicated below: - (Tick appropriate box)

Rules of 1st Commando Regiment Association Victoria Inc.

	FOR	AGAINST
Section X. Part X – Description of Change	<input type="checkbox"/>	<input type="checkbox"/>
Section X. Part X – Description of Change	<input type="checkbox"/>	<input type="checkbox"/>
Section X. Part X – Description of Change	<input type="checkbox"/>	<input type="checkbox"/>

.....
(Signed)

.....
(Date)